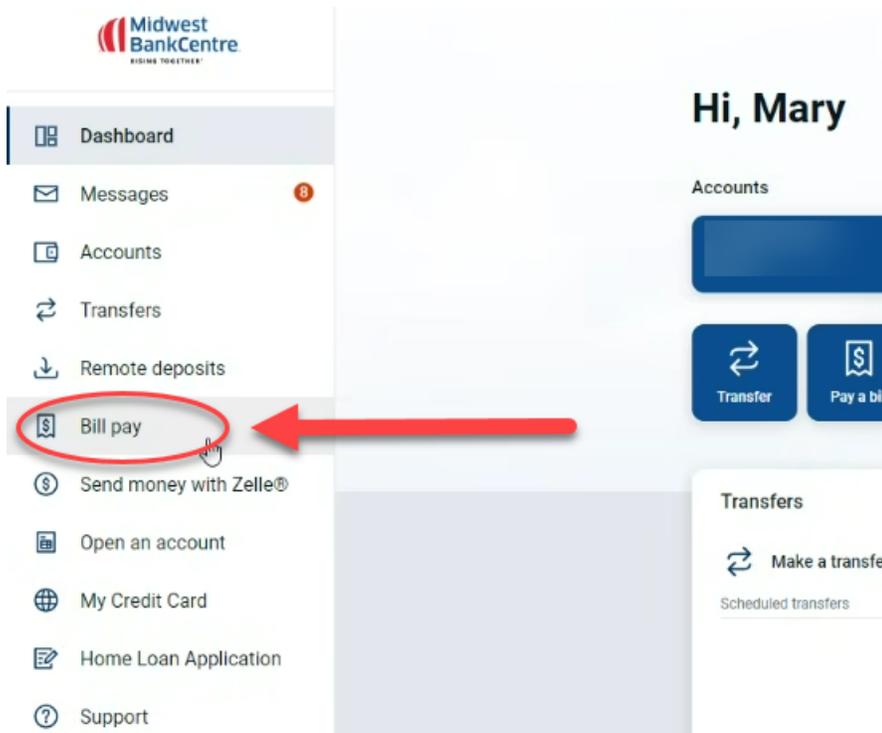


Navigating Bill Pay

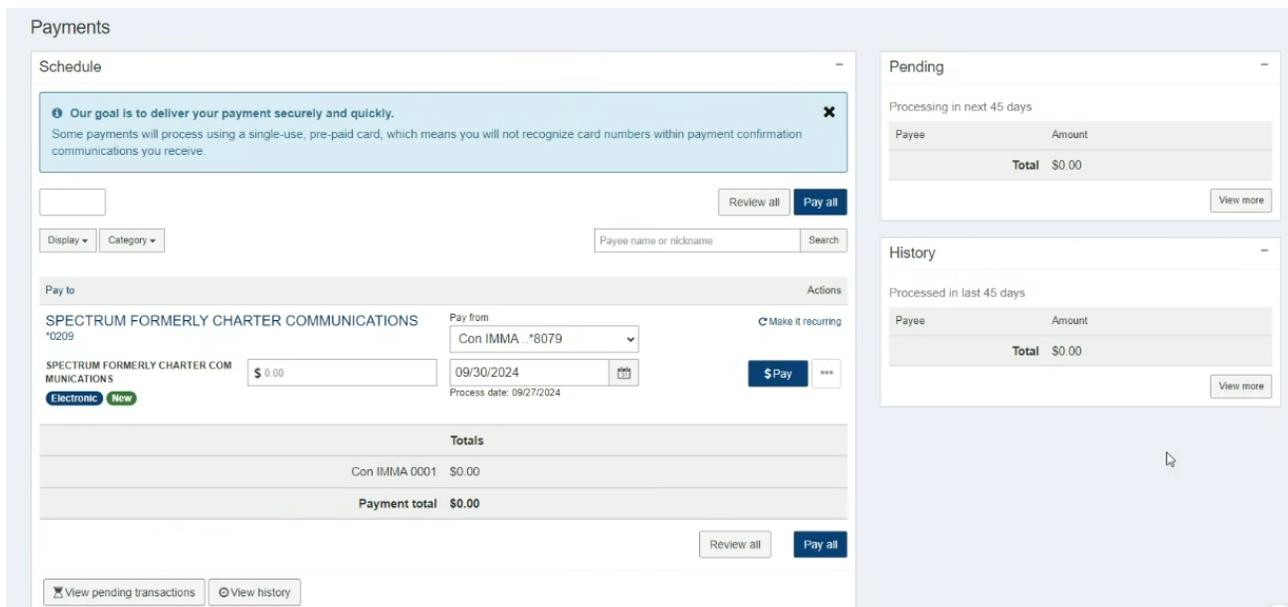
Home Page

Select **Bill Pay** from the options menu on the left-hand side of the screen



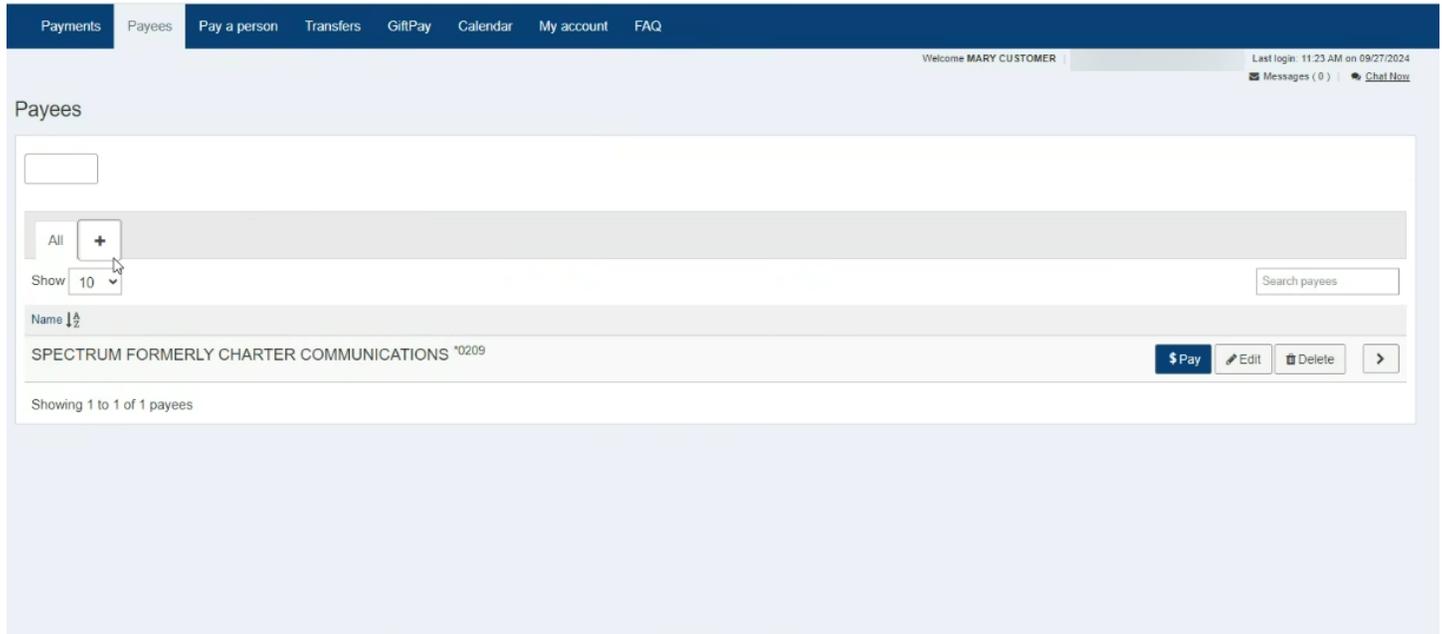
Payments

The first tab available is the Payments screen. From here you can schedule payments, view pending payments, and see your payment history.



Payees

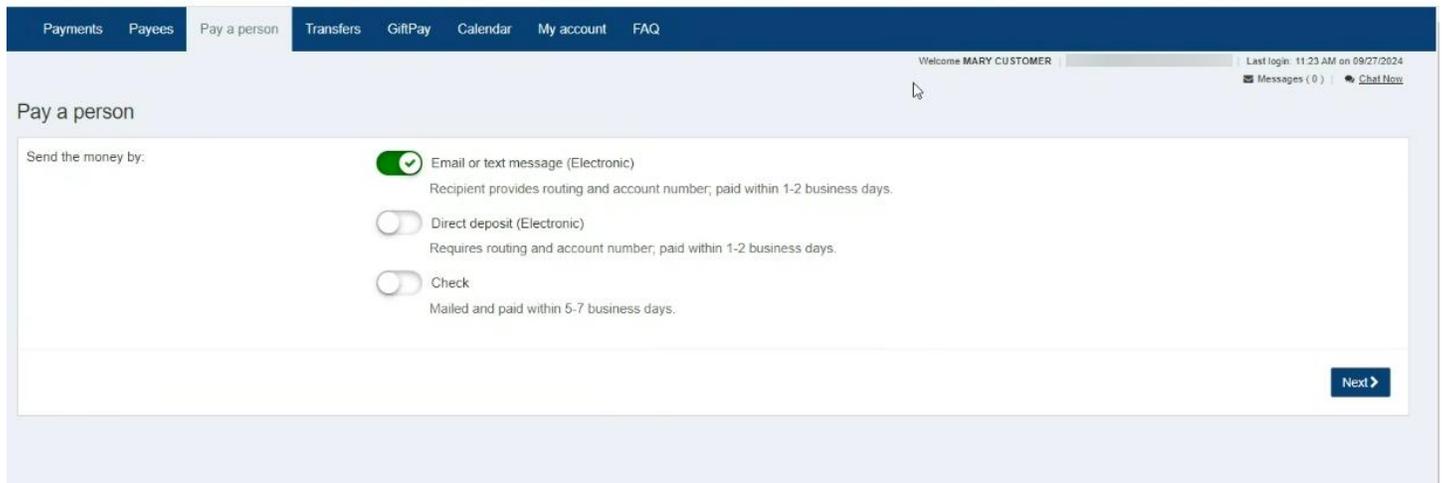
The next tab is the **Payees** screen. Here you can view payees (companies and persons to whom you send payments) that you have added to your account already. You can select the + button to add a new payee.



The screenshot shows the 'Payees' screen in a web application. The top navigation bar includes 'Payments', 'Payees', 'Pay a person', 'Transfers', 'GiftPay', 'Calendar', 'My account', and 'FAQ'. The user is logged in as 'MARY CUSTOMER' with a last login time of 11:23 AM on 09/27/2024. The 'Payees' section features a search bar, a dropdown menu for 'All' with a '+' button, and a 'Show 10' dropdown. A table lists payees, with the first entry being 'SPECTRUM FORMERLY CHARTER COMMUNICATIONS *0209'. The table has columns for 'Name', 'Pay', 'Edit', 'Delete', and a right arrow. The bottom of the table indicates 'Showing 1 to 1 of 1 payees'.

Pay a Person

The next tab is the **Pay a person** screen. From here you can choose how you would like to send a payment to an individual.



The screenshot shows the 'Pay a person' screen in a web application. The top navigation bar includes 'Payments', 'Payees', 'Pay a person', 'Transfers', 'GiftPay', 'Calendar', 'My account', and 'FAQ'. The user is logged in as 'MARY CUSTOMER' with a last login time of 11:23 AM on 09/27/2024. The 'Pay a person' section features a 'Send the money by:' label and three radio button options: 'Email or text message (Electronic)' (selected), 'Direct deposit (Electronic)', and 'Check'. Each option includes a brief description of the payment method and its processing time. A 'Next' button is located at the bottom right of the form.

Transfers

The next tab is the **Transfers** screen. From this screen, you can move money between your accounts.

Payments Payees Pay a person Transfers **GiftPay** Calendar My account FAQ

Welcome MARY CUSTOMER | Last login: 11:23 AM on 09/27/2024 | Messages (0) | [Chat Now](#)

Transfers

Accounts

[+ Account](#)

From	To	Amount	Date	Actions
Select from account	Select to account	\$ 0.00	MM/DD/YYYY	<input type="checkbox"/> Make it recurring <input type="checkbox"/> Add comment

[+ Add transfer entry](#)

[View pending](#) [View history](#)

[Review](#) [Submit](#)

Transfer accounts

Con IMMA 0001
← From [Edit](#)

Gift Pay

The next tab is the Gift Pay screen. From here you can select recipients you would like to give money to. To add a recipient, select **Add recipient**.

Payments Payees Pay a person Transfers **GiftPay** Calendar My account FAQ

Welcome MARY CUSTOMER | Last login: 11:23 AM on 09/27/2024 | Messages (0) | [Chat Now](#)

GiftPay

[Display](#)

You have no recipients. [Add recipient](#)

[View pending](#) [View history](#)

Adding a recipient will require you to designate which kind of gift payment you are sending:

Payments Payees Pay a person Transfers **GiftPay** Calendar My account FAQ

Welcome MARY CUSTOMER | Last login: 11:23 AM on 09/27/2024 | Messages (0) | [Chat Now](#)

Add recipient

What kind of GiftPay are you sending?

Gift checks
If you're the gift-giving type, make it easy for you and special for them. Send a gift check with a personalized message designed for birthdays, new babies, weddings, graduations, anniversaries, or just because for only \$2.99.

Donations
Show you care by giving a gift that doesn't end. Send a donation to your favorite charity organization in honor or memory of someone special for only \$1.99. You can send a personalized message about your donation using up to 4 email addresses and receive a copy for tax purposes. If you wish to send a standard donation without these features, click here to add your charity and schedule as a payment at no additional cost.

I would like to send a

Gift check
 Donation

[Back](#) [Next](#)

Calendar

The next tab is the **Calendar** tab, where you can see the payments that you have scheduled.

The screenshot shows the 'Calendar' tab selected in a navigation menu. The interface includes a header with navigation options: Payments, Payees, Pay a person, Transfers, GiftPay, Calendar, My account, and FAQ. A user greeting 'Welcome MARY CUSTOMER' and a 'Last login' timestamp are visible. The calendar itself is for September 2024, showing a grid of days. A 'Holiday (no transaction processing)' is marked for Monday, September 2nd. Navigation controls for 'Month' and 'List' views, and a 'Set as default view' toggle are present. A 'today' button and navigation arrows are also visible.

My Account

The next tab is the **My account** tab. From here, you can manage account information and preferences.

The screenshot shows the 'My account' tab selected in the navigation menu. The page is divided into several sections: 'Pay from accounts' with options to 'View accounts' and 'Add account'; 'Personal information' with a 'View personal information' button; 'Voice bill pay' with an 'Add Alexa' button; and 'Notifications' with options to 'View alerts' and 'View reminders'. The header and user information are consistent with the previous screenshot.

FAQ

The last tab is the **FAQ** screen, which is devoted to answering Frequently Asked Questions that you or other customers may have.

FAQ

[Payees](#) | [Payments](#) | [eBills](#) | [Rush payments](#) | [Transfers](#) | [Pay from account](#) | [Message center](#) | [Voice bill pay](#) | [Supported browsers and settings](#) | [Miscellaneous](#)

Payees

What is a payee?

A payee is a company or person to whom money is to be paid. Example: The company or person to whom a check is to be made payable.

How do I add a payee?

Clicking "+Payee" at the top of the Payments page will walk you through a one-time, step-by-step process to gather information from a recent billing statement. ** If the "search/frequently used" section does not work, please select "pay a company or pay a person" at the bottom of page. To receive notifications when a payee is added to bill pay, turn on "Notifications" in My account.

