

### Voiding Issued Check/Item already approved

Items may be submitted as void at initial upload or after to change the status of a previously uploaded item.

If including a voided item within an uploaded file, you must include a void date and customer defined void indicator.

**Add New Delimited File Upload Format:**

Format Name:

Account Number:

Account Type:  Chk:  Sav:  Christmas Club:  GL:

Debit / Credit:  Debit Indicator:  Credit Indicator:

Item Number:

Item Amount:

Issue Date:  Date Format:

**Void Date:  Date Format:**

Payee:

Payee Address 1:

Payee Address 2:

Payee Address 3:

Payee Address 4:

**Void Indicator:  Yes Indicator:**

Stop Indicator:  Yes Indicator:

Amount Format:

Field Delimiter:

Text Qualifier:

If manually entering the voided item, make sure to change the type to Void.

Upload ARP Files ?

Upload File For:

	Check Number:	Date Issued:	Check Amount:	Type:	Payee:
1	1233	05/23/2016	100.00	<b>Void</b>	Allen B
2				Debit	
3				Debit	
4				Debit	