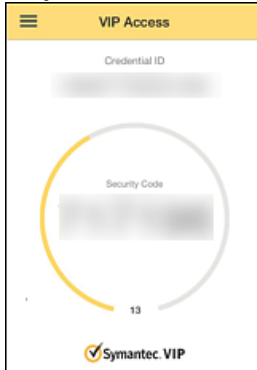


Virtual Token Registration Guide

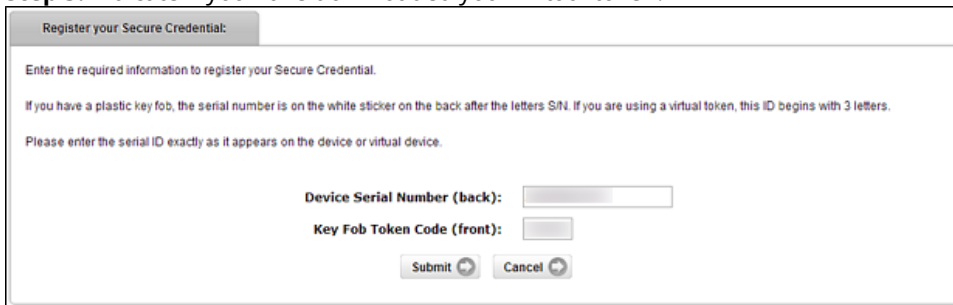
Your Virtual Token must be registered within 5 calendar days of receiving the confirmation email. If the token is not registered, you will need to contact the Bank at cmgmt@midwestbankcentre.com to have the token reset.

Step 1: Search for **VIP Access** in your app store and download to your mobile device.



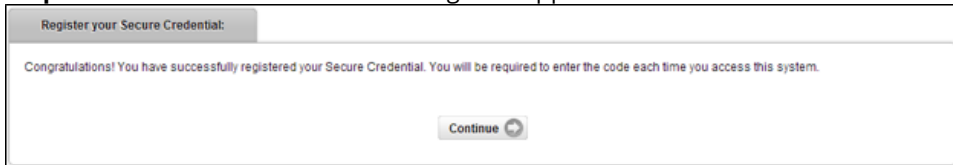
Step 2: Login to Online Banking with your username and password.

Step 3: Indicate if you have downloaded your virtual token.



The screenshot shows a web form titled 'Register your Secure Credential:'. The instructions read: 'Enter the required information to register your Secure Credential. If you have a plastic key fob, the serial number is on the white sticker on the back after the letters SIN. If you are using a virtual token, this ID begins with 3 letters. Please enter the serial ID exactly as it appears on the device or virtual device.' There are two input fields: 'Device Serial Number (back):' and 'Key Fob Token Code (front):'. Below the fields are 'Submit' and 'Cancel' buttons.

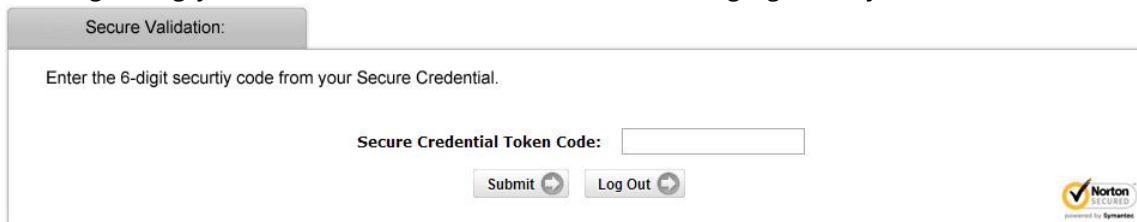
Step 4: Select **Submit**. A success message will appear.



The screenshot shows a success message box titled 'Register your Secure Credential:'. The message reads: 'Congratulations! You have successfully registered your Secure Credential. You will be required to enter the code each time you access this system.' There is a 'Continue' button at the bottom.

Logging In with Tokens

After registering, your token must be used at each Online Banking login after your credentials are accepted.



The screenshot shows a 'Secure Validation' form. The instructions read: 'Enter the 6-digit security code from your Secure Credential.' There is a single input field labeled 'Secure Credential Token Code:'. Below the field are 'Submit' and 'Log Out' buttons. In the bottom right corner, there is a 'Norton SECURED' logo with the text 'powered by Symantec'.