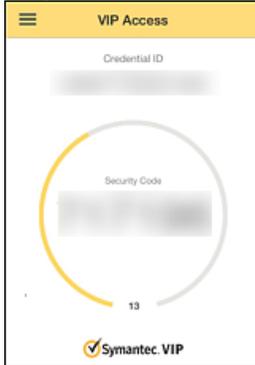


Virtual Token Registration Guide

Your Virtual Token must be registered within 5 calendar days of receiving the confirmation email. If the token is not registered, you will need to contact the Bank at TMHelpDesk@midwestbankcentre.com to have the token reset.

Step 1: Search for **VIP Access** in your app store and download to your mobile device.



Step 2: Login to Online Banking with your username and password.

Step 3: Click on **Cash Manager**

Step 4: Indicate if you have downloaded your virtual token.

Register your Secure Credential:

Enter the required information to register your Secure Credential.

If you have a plastic key fob, the serial number is on the white sticker on the back after the letters S/N. If you are using a virtual token, this ID begins with 3 letters.

Please enter the serial ID exactly as it appears on the device or virtual device.

Device Serial Number (back):

Key Fob Token Code (front):

Step 4: Select **Submit**. A success message will appear.

Register your Secure Credential:

Congratulations! You have successfully registered your Secure Credential. You will be required to enter the code each time you access this system.

Logging In with Tokens

After registering, your token must be used to access the Cash Manager tab within the Online Banking system.

Secure Validation:

Enter the 6-digit security code from your Secure Credential.

Secure Credential Token Code:

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